

# Client Services Update



January 2005

THE ROAD TO SAFETY AND COMPLIANCE

## On-Site Training

On Site HazMat Training is available thru Fleet Safety Services

- Any size group
  - Topics customized to your company's needs
  - All training materials are included in the fee- ERG books too!
  - Evening & Weekend sessions available
- Call us for more information  
800-215-2490

## The NEW 2004 ERG

(Emergency Response Guide)

Books are finally here! Call Fleet if you are in need of ERG or FMCSR books...



Fleet Safety Services, Inc.  
18 John Street Place  
Worcester, MA 01609  
[www.fleet-safety.com](http://www.fleet-safety.com)

Phone: 508-791-1971  
800-215-2490  
Fax: 508-831-7611

## Notes from Clay

### New DOT Rule Mandates a Response

Employers are now required to respond to pre-employment inquiries regarding drivers who worked for them in the past. New DOT rules now in place mandate that a driver's previous employer must respond to each background check request from a subsequent employer operating under DOT regulation. This no longer applies only to drug and alcohol testing inquiries. When requested, a previous employer **MUST**:

- 1) provide general driver identification and employment verification information,
- 2) provide information pertaining to DOT accidents the driver was involved in while employed with your company,
- 3) **may** provide additional information on "non-DOT" accidents.

Information must be provided within 30 days of receiving the request. Previous employers failing to release the requested information may be subject to civil penalties and liability.

If you receive pre-employment inquiries on a driver who worked for you in the past feel free to forward them to Fleet - *remember that there is a 30 day time limit for these responses so forward the inquiry form to us as quickly as possible.* Fleet Safety will be able to provide employment verification on your behalf. If you choose to respond to an inquiry yourself, please document the date that the inquiry was received and the date you responded - and retain a copy of the response form in your files. Fleet tracks and retains previous employer responses for your new hires, all documentation is scanned and retained for you. Please help us help you by ensuring that your new hires provide complete contact information for their previous employers when they fill out job application forms. This regulation is found in §391.23 of your FMCSR book or online at: [www.fmcsa.dot.gov](http://www.fmcsa.dot.gov).



*Clay Green*

## REAL TIME TRACKING FOR TRAILERS AND POWER UNITS



**Affordable!**  
**Simple Installation!**  
**Easy to Use!**  
**Web Access To Data!**

**See Where YOUR Trailers and Trucks are - 24/7!**  
**Call Fleet Safety for Information**

## HAZMAT FINGERPRINTING

In a *Federal Register* entry on Nov. 24, 2004, the Transportation Security Administration (TSA) amended its standards relating to security threat assessments of commercial truck drivers who are authorized to transport hazardous materials (HM). TSA added definitions and made substantial changes to the current standards codified at 49 CFR Part 1572. Among the revisions: each state is required to declare whether it wishes to capture and submit fingerprints, applicant information, and fees itself, or alternatively chooses to have TSA complete those tasks. A state has until Dec. 27, 2004, to make its intentions known in writing to TSA. The rule moves the start date of the fingerprint-based checks for transfer and renewal applicants to May 31, 2005. The start date for fingerprint-based checks for new issuances is January 31, 2005.

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## Fleet Safety's New Look!



The Fleet Safety website has undergone a complete upgrade! Our "new" system features drop down navigation panels and updated printable forms. Your emailed monthly report also has a new look - it is an all inclusive report with a complete record of each drivers' qualifications. *Please contact Fleet if you have any difficulty accessing reports or our website.* We are looking forward to presenting our Vehicle Maintenance Module to you early in the spring.

Driver Name  
And status of driver  
qualifications

Is the driver in your  
company testing pool  
or consortium?

Expiration  
"red flag"

Number of Active Drivers.  
The last pages of your  
company's report will list  
inactive drivers

Drivers with expiring  
documentation are  
shown at the top of  
the report. Drivers  
with current docu-  
mentation are in the  
section that follows

**FLEET SAFETY**

### Complete Driver Status Report

Total Active Drivers in this list: 4

#### Drivers with an Expiration within 30 Days

<b>Name:</b> Jim Jones Fleet Safety Test Carrier License Expires: 01/01/2005 <b>License expires in 30 days</b>	<b>In Test Pool:</b> yes	<b>Status:</b> active Hire Date: 08/02/2001 SS#: 123-45-6789	Medical Expires: 06/01/2006 MVR Expires: 06/01/2005 Haz Mat Expires: 02/02/2007
<b>Name:</b> Gary LaBreck Fleet Safety Test Carrier License Expires: 01/01/2007 <b>Medical expires in 90 days</b>	<b>In Test Pool:</b> yes	<b>Status:</b> active Hire Date: 06/07/2001 SS#: 012-34-5678	MVR Expires: 01/01/2005 Haz Mat Expires: 01/01/2007

#### Drivers with an Expiration within 31-60 Days

<b>Name:</b> Joseph Smith Fleet Safety Test Carrier License Expires: 11/09/2007	<b>In Test Pool:</b> yes	<b>Status:</b> active Hire Date: 09/02/2001 SS#: 999-99-9999	Medical Expires: 08/08/2005 MVR Expires: 02/16/2005 Haz Mat Expires: 03/01/2005
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#### Drivers with no pending Expirations